

People Management Courses

COURSE NUMBER	SUB-STREAM	COURSE NAME	TYPICAL INDUSTRY EXPERIENCE	DURATION (HRS)
PO201	Managing Self	Effective Management Skills for Managers	5+ years	4
PO202	Managing Others	What every new supervisor & manager needs to know about managing people	0 - 5 years	4
PO203	Managing Others	Understanding the obligations of a people manager in a diverse workplace - Understanding the issues and the law	0 - 5 years	4
PO204	Managing Others	What every people manager should know about resolving conflict	3 - 10 years	4
PO205	Managing Others	Negotiation and influencing skills	5+ years	4
PO206	Managing Others	Managing diversity in the workplace (2) - Managing a diverse team	3 - 10 years	4
*PO207	Managing Others	Managing diversity in the workplace (3) - Managing managers	5+ years	4
PO208	Managing Others	Managing diversity in the workplace (4) - Defining corporate objectives, and achieving them	10 + years	3
PO209	Leadership	Leadership can be taught - The fundamentals and mindset of Leadership	5+ years	4
*PO210	Leadership	Leading to achieve high performing Teams	10+ years	4
PO211	Leadership	Leading through change - the leader and restructure	10+ years	4
PO212	Leadership	Leadership in a crisis	10+ years	4
PO213	Organisations & People	Right of Entry (Pt 1) - Your role as a site based supervisor	0 - 5 years	2
PO214	Organisations & People	Right of Entry law (Pt 2) - Your role as a manager of managers	0 - 5 years	2
PO215	Organisations & People	A manager's guide to managing Workplace Bullying and Harassment - The law, setting a standard, and managing it	5+ years	4
PO216	Organisations & People	Understanding Fitness for Work at the Employment Selection Stage	5+ years	3
PO217	Employment	The basics of an employment relationship - what every manager & supervisor needs to know	0 - 5 years	4
PO218	Employment	Performance Management for the new people manager	3 - 10 years	4
PO219	Employment	A manager's guide to the employment process	3 - 10 years	4
PO220	Employment	Understanding unfair dismissal law and process	5+ years	2
PO221	Employment	Managing Managers to undertake Performance Management effectively (2)	5+ years	4
PO222	Employment	The fundamentals of a good employment contract	5+ years	2
PO223	Employment	Understanding Enterprise Agreements and their development process	10+ years	2
PO224	Employment	Understanding the Building and Construction General On-site Award	10+ years	4

* Course has pre-requisites

In any industry, managing people is crucial to the success of the organisation. Our Learning Courses are tailored to increase employee retention and employee engagement, and position your company as an employer of choice through skilled managers and leaders.

COURSE NUMBER	SUB-STREAM	COURSE NAME	TYPICAL INDUSTRY EXPERIENCE	DURATION (HRS)
PO225	Organisations & People	Understanding Australia's workplace relations legal framework	3+ years	4
PO226	Organisations & People	Govt Industrial Relations compliance framework...and how it affects business (Pt 1)	5+ years	3
PO227	Organisations & People	Govt Industrial Relations compliance framework...and how it affects business (Pt 2)	10+ years	3
PO228	Workers Comp	Workers Compensation - Obligations for the Onsite Supervisor and Manager	0 - 5 years	4
PO230	Workers Comp	What Managers Should Know About Managing Non-Work Related Injuries	0 - 5 years	2
PO231	Workers Comp	What Managers Should Know About Managing Psychological Injuries	5+ years	2
PO232	Workers Comp	Managing Managers to Control Workers Compensation Effectively	5+ years	4
PO233	Workers Comp	A Strategic Business Approach to Workers Compensation Management	10+ years	4
PO234	WHS	WHS Management for Leading Hands and Supervisors - What's different now that you are a Leading Hand or Supervisor?	0 - 5 years	4
PO235	WHS	WHS Management for new graduates and managers - Understanding the basics of WHS law as a people manager.	0 - 5 years	4
PO236	WHS	A Site Manager's Role in Implementing a WHS Site Management Plan	3 - 10 years	4
PO237	WHS	Drugs & Alcohol in the Workplace - A Supervisor's Guide	0 - 5 years	4
PO238	WHS	WHS for the Manager of Managers	5 - 15 years	4
*PO239	WHS	Managing Managers to Control Drugs and Alcohol in the Workplace Effectively	3 - 10 years	4
PO240	WHS	A Manager's Guide to Mental Health in the Civil Workplace	5 - 15 years	4
PO241	WHS	A Strategic Approach to Managing Mental Health in the Workplace	10+ years	4
PO242	WHS	A Strategic Business Approach to Managing Drugs & Alcohol	10+ years	4
PO243	WHS	A Manager's obligations when managing airborne contaminants	3 - 15 years	2
PO244	WHS	WHS obligations of Directors and Officers - the impact on all managers	10+ years	2
PO221	Employment	Managing Managers to undertake Performance Management effectively (2)	5+ years	4
PO222	Employment	The fundamentals of a good employment contract	5+ years	2
PO223	Employment	Understanding Enterprise Agreements and their development process	10+ years	2

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